Job Title: Teaching Assistant and Wraparound Assistant

Location: Ladock C of E Primary School, Ladock, Truro, Cornwall, TR2 4PL

Salary: £25,329.16 - £27,550.44

Contract Type: Fixed term until 31 August 2027

Hours: Wraparound Assistant- 12.25 hours per week comprising five 2-hour afternoon sessions and three 45-minute morning sessions

Teaching Assistant- 6 hours per week

Term time only (38 weeks per year)

Start date: As soon as possible

Closing Date: 9am 25th November 2026

Interview Date: To be confirmed

About Us

Ladock C of E Primary School is a popular village school at the heart of its local community. We are proud of our welcoming atmosphere and our commitment to helping every child feel secure, included and able to reach their full potential. Our Christian values of trust, respect, forgiveness, compassion, truth and perseverance underpin school life.

Ladock C of E Primary School is part of The Rainbow Multi Academy Trust, which is committed to providing an inclusive and supportive environment for pupils and staff across its schools. The Trust promotes a culture of excellence, collaboration and continuous improvement, with our schools working together to build a brighter future for pupils and create opportunities for children and staff to be the best they can be.

Role Overview

We are looking to appoint a caring, enthusiastic and reliable Teaching Assistant and Wraparound Assistant to join our team. This combined role will support pupils' educational, social and physical development during the school day and help provide safe, engaging and welcoming care before and after school.

We welcome applications from candidates wishing to undertake both roles, as well as those interested in either the Teaching Assistant or Wraparound Care role individually. Depending on the skills, experience and availability of the successful candidates, the school may appoint one person to the combined role or make two separate appointments.

The successful candidate will work positively with pupils, colleagues and families, uphold the Christian ethos and values of the school, and make a practical contribution to the smooth running of classroom and wraparound provision.

Key Responsibilities

- Support individuals and groups of pupils to develop the knowledge, skills and attitudes set out in the curriculum.
- Build supportive relationships with pupils and encourage inclusion, independence, self-esteem and positive social development.
- Work under the direction of the teacher to support learning activities, monitor pupils' progress and provide appropriate feedback.
- Assist with the preparation, use and maintenance of classroom resources and learning environments.
- Support pupils' welfare, behaviour, health and general wellbeing, raising concerns promptly in accordance with school procedures.
- Help supervise pupils at breaktimes, lunchtimes, on educational visits and during other school activities as required.
- Help deliver safe, stimulating and age-appropriate activities during breakfast and after-school provision.
- Encourage positive behaviour, social interaction and inclusive play during wraparound provision, ensuring activities are appropriate and accessible for all children, including those with additional needs.
- Support the safe day-to-day running of wraparound provision, including responding appropriately to first aid, dietary requirements, allergies and other individual pupil needs in accordance with school procedures and relevant training.
- Support the serving of refreshments and the setting up and clearing away of wraparound activities, following food hygiene and health and safety arrangements.
- Maintain appropriate records and share relevant information with teachers, school leaders and colleagues while respecting confidentiality.
- Follow the school's safeguarding, equality, data protection, health and safety and behaviour policies at all times.

Person Specification

Essential:

- Experience of working with children, together with a patient, friendly and positive approach.
- GCSE grade 4 or above, or equivalent, in English and mathematics.
- Good communication, organisational and basic ICT skills.
- The ability to work effectively both independently and as part of a team, organise competing demands and meet deadlines.
- A clear commitment to safeguarding and promoting the welfare of children and young people.
- The ability to uphold the Christian ethos and values of Ladock C of E Primary School.

Desirable:

- An NVQ Level 2 or 3 qualification, or an equivalent relevant qualification.
- Experience within a primary school, early years, childcare or wraparound setting.
- Knowledge or training in areas such as SEND, behaviour management, trauma-informed practice, emotion coaching or PACE.
- A basic first aid qualification.
- Knowledge or experience in Read Write Inc or maths mastery.

What We Offer

- A supportive and collaborative working environment.
- Opportunities for professional development and career progression.

- Competitive salary and benefits package.
- 28 days holiday plus bank holidays on appointment.
- Employee Assistance Programme.
- A commitment to fully supporting our staff through a range of CPD opportunities.
- A chance to make a real difference in the lives of our pupils.

Additional Information

Successful candidate required to start as soon as possible.

The Rainbow Multi Academy Trust is committed to the safeguarding of our pupils and the successful candidate will be subject to an enhanced Disclosure and Barring Service check.

Visits to our school are welcome by appointment. Please contact Jane Batchelor and Hannah Firth, School Secretary, by phone 01726 882622 or email: lad-secretary@rainbowacademy.org.uk.

How to Apply

For more information about the role, please contact our HR team via email at recruitment@rainbowacademy.org.uk.

For an application pack, please visit Vacancies | The Rainbow Multi Academy Trust

Completed applications can be returned to us via email at recruitment@rainbowacademy.org.uk.