



The Rainbow Multi Academy Trust Job Description

Job Title: Outdoor Learning Lead

Accountable to: Head and SLT

Salary band: B

Contract type: Permanent variable

Main purpose of the job

To be responsible for, plan and oversee the day to day delivery, organisation and smooth running of outdoor learning programmes particularly at Reception and KS1. To evaluate programmes and to continually strive for improvement. To promote the ethos of Forest Schools, outdoor learning and the school's 'Venture 60'.

Duties and responsibilities:

1. To provide care for children, ensuring that all their needs are met, especially regarding safety and welfare.
2. To carry out activities that provide safe, creative and enjoyable play.
3. To be responsible for the planning of teaching equipment, materials and other resources required to support the delivery of outdoor learning activities.
4. To be responsible at all times for high standards of care and education of all group members in accordance with the Forest School Association principles and criteria for good practice.
5. To ensure effective communication with teachers, support staff, senior leaders, governors, parents, landowners, volunteers, partner organisations and of course, children.
6. To manage support staff and volunteers effectively, ensuring they embrace the ethos of forest school.
7. To ensure the health and safety of all participants, including writing and checking risk assessments for the sites, tools and activities used.
8. To regularly check and maintain tools and other equipment.
9. To establish supportive relationships with the pupil/s concerned and to encourage acceptance and inclusion of all pupils.
10. To encourage social integration and individual development of pupils. To develop methods of promoting and reinforcing pupils' self-esteem.
11. To be responsible for ensuring the Forest School area is left clean and tidy after lessons, and all teaching materials and resources are accounted for and stored securely when not in use.

12. To administer minor first aid (as trained) and medically prescribed drugs (as per the approved procedure). To assist with children who are sick as needed.
13. To carry out administrative tasks associated with all of the above duties

Providing support for the school by

1. Complying with and assisting with the development of policies and procedures relating to child protection, behaviour, anti-bullying, anti-racism, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
2. Establishing constructive relationships and communicating with other agencies/professionals, to support achievement and progress of pupils.
3. Attending and participating in regular meetings as required.
4. Participating in training and other learning activities as required.
5. Recognising own strengths and areas of expertise and using these to advise and support others.
6. Contributing to the identification and execution of appropriate out of school learning activities which consolidate and extend work carried out in nursery.

Professional duties

- To be aware of and adhere to applicable rules, regulations, legislation and procedures including the Schools Equal Opportunities Policy and Code of Conduct, national legislation (including Health and Safety, Data Protection).
- To be aware of and work in accordance with the school's child protection policies and procedures, and to raise any concerns relating to such procedures.
- To maintain confidentiality of information acquired in the course of undertaking duties and to follow the Trust's GDPR policies and procedures.
- The postholder is responsible for his/her own self-development on a continuous basis.
- To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager.
- Have a willingness to travel to undertake training as directed by the Head or Trust Senior Leadership.
- To comply with individual responsibilities, in accordance with the role, for health and safety in the workplace.
- To attend staff meetings and INSET days as required.

The duties above are neither exclusive nor exhaustive and the post holder may be required by the Head to carry out appropriate duties within the context of the role.

Person specification

Attributes	Essential	Desirable
<u>Education & Training</u>		
<u>Level 3 qualification</u> s	<ul style="list-style-type: none"> • Qualified to NVQ level 3 or above in a relevant early years qualification • GCSE (or equivalent) grade 4 or above in English and Maths 	<ul style="list-style-type: none"> • SEND • Behaviour Management • Paediatric first aid • First aid in the outdoors • Forest School/ leader training
<u>Relevant Experience</u>	<ul style="list-style-type: none"> • Good standard of practical knowledge, skills and experience of working with children. • Working with families, establishing and maintaining relationships. 	<ul style="list-style-type: none"> • Good standard of practical knowledge, skills and experience of working with children within a nursery setting. • Experience of working in an outdoor learning environment
<u>Special Knowledge & Skills</u>	<ul style="list-style-type: none"> • Knowledge of a range of issues relevant to education and child development. • Knowledge, understanding and practical experience of Forest School provision for young children • Practical skills relating to utilising individual learning programmes. • Organisational skills. • Good communication skills. • Basic ICT skills. 	<ul style="list-style-type: none"> • The range of local support services/providers • Understanding of relevant legislation/codes of practice relating to child protection.
<u>Any Additional Factors</u>	<ul style="list-style-type: none"> • Able to prioritise between different demands. • Able to work to deadlines. • Self-motivated, and able to work in a team. • An interest in children and education. • Patient and friendly approach. • Displays an awareness, understanding and commitment to confidentiality and the protection and 	

	<p>safeguarding of children and young people.</p> <ul style="list-style-type: none">• When working in the Trust's Church schools, displays the ability to fully uphold the Christian ethos and values of the school	
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This job description does not form part of the contract of employment. It describes the way in which the post holder is expected and required to perform and complete the particular duties as set out above and will be reviewed as need arises and following consultation with you, may be changed to reflect changes in the job requirements.